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Class Specifications
for the Class:

FARM SUPERVISOR

Duties Summary:

Plans and supervises the activities of a farm; and performs other duties as required.

Distinguishing Characteristics:

This class involves full-time responsibility for planning and supervising the activities of a farm, including supervision over the work of paid farm employees, inmates, patients, and/or wards. The scope and complexity of the farming operation does not require subordinate working supervisors.

Examples of Duties:

Plans, lays out, assigns, instructs, and reviews the work of a group of farm workers in propagating, cultivating, planting, spraying and dusting, fertilizing, weeding, and harvesting vegetables, fruits, nuts, and forage; examines plants for insect damage, plant diseases and plant deficiencies; supervises the feeding, breeding and care of livestock and poultry; may direct the slaughtering and dressing of livestock and poultry; supervises the application of simple medication to livestock; supervises the construction and repair of farm buildings, sheds, farm roads, and fences; instructs subordinates in the operation and maintenance of farm implements and farm machinery; supervises the repair of, or requisitions repair services for farm equipment, buildings, fences, and farm implements; purchases farm equipment and supplies; inspects the farm area for weeds and pests and for hazardous and unsanitary conditions and takes corrective action; may instruct employees in the proper methods of working with inmates, patients, or wards; and keeps operational records and makes oral or written reports.

Knowledge and Abilities Required:

Knowledge of: Methods and practices of farming and their application, crop rotation methods; methods of using fertilizers, fungicides and insecticides; plant diseases; methods of caring for livestock and poultry; occupational hazards and safety

precautions applicable to farm work; and principles and practices of supervision.

Ability to: Plan, lay out, assign and review the work of farm laborers; operate, maintain and repair implements, machinery and equipment; keep farm records; give and receive both oral and written instructions; and prepare reports.

This is a change in title and an amendment to the specification for the re-established class FARM FOREMAN which was approved on November 14, 1955, and abolished per Circular No. 70-62, October 20, 1970.

DATE APPROVED: 2/21/79

DONALD BOTELHO
Director of Personnel Services